



Administrative Law

Course Description

Because Congress -due to lack of time and expertise- is incapable of governing the minute details of the execution of every federal law, it must, inevitably, delegate some of its responsibilities. It does so by establishing administrative agencies which clarify, enforce, and sometimes even adjudicate federal law. This course covers how federal agencies are created, the scope of their authorities, and the processes by which they are required to operate under the Administrative Procedures Act.

Course Learning Outcomes

At the completion of this course, students will be able to:

- Describe the three functions federal agencies generally perform;
- Define “enabling act” and explain its significance in administrative law;
- Articulate the procedures employed by administrative agencies and the due process limitations on what these agencies may do;
- Explain the process of administrative rulemaking and the procedures by which an agency adopts new rules;
- Describe the extent to which people can sue administrative actors in their capacities as agents of state and federal governments.

Final Exam

Grades and credit recommendations are based solely on a final exam. When students are ready to take the final exam, they should register for a LawShelf account (or simply log in, for those with existing accounts). Go to the video-course page and click “Take the Final Exam” and pay the exam fee, where applicable. Students will be given instructions on how to take the exam. All exams are proctored by the Voice Proctor® proctoring system. An overview of the system is [provided here](#) and it requires no training or learning curve. Grades of 70% or above are considered passing grades and qualify for recommended transfer credit.

The final exam is based on the video course modules. Additional resources detailed in this syllabus are helpful for background and for building greater understanding of the course materials.

Inquiries can be made through the LawShelf Contact form on our website by clicking the “email us” button that appears at the bottom of most LawShelf pages. Transcripts can be ordered via Parchment, as detailed on our website.

Case Studies

Many LawShelf video courses include case studies. These do not necessarily teach new material but are meant to demonstrate how the materials covered in the course are applied by various courts. Concepts covered in the case studies are covered on the final exam, so make sure to watch the case studies before taking the exam. However, it is unnecessary to memorize the facts and details of the cases covered in these case studies.

Self-Quizzes

Video-course modules and case studies feature self-quizzes that consist of practice questions on the materials covered in the videos. These questions are presented for the benefit of the student and are **important to review before taking the final exam** because they are similar in style and substance to the questions on the final exam. These quizzes are not graded or monitored and there is no record of how students answer these questions. Students may answer these questions as many times as they like and are encouraged to keep re-taking the quizzes until they have mastered all the questions.

Study Guide

Introductory Videos

These videos provide background to help students better understand the main parts of the course, which are the video-course modules below.

Administrative Agency

<https://lawshelf.com/shortvideoscontentview/administrative-agency>

The American System of Government: Separation of Powers

<https://lawshelf.com/shortvideoscontentview/the-american-system-of-government-separation-of-powers/>

Sources of Law in The United States

<https://lawshelf.com/shortvideoscontentview/sources-of-law-in-the-united-states/>

Courseware Reading

These courseware readings provide background to help students better understand the main parts of the course, which are the video-course modules below.

Read the following sections of “Foundations of Law” courseware:

<https://lawshelf.com/coursewareview/>

Constitutional Law

- Federalism & Separation of Powers (all subchapters)

Video Course Modules

These videos constitute the main part of the course and are they sources of the questions on the final exam.

Administrative Law Course Overview Video

<https://lawshelf.com/videocoursescontentview/administrative-law>

Administrative Law Structures - Module 1 of 5

<https://lawshelf.com/videocoursesmoduleview/administrative-law-structures-module-1-of-5>

Procedures of Administrative Agencies - Module 2 of 5

<https://lawshelf.com/videocoursesmoduleview/procedures-of-administrative-agencies-module-2-of-5>

Administrative Rulemaking - Module 3 of 5

<https://lawshelf.com/videocoursesmoduleview/administrative-rulemaking-module-3-of-5>

Administrative Adjudication - Module 4 of 5

<https://lawshelf.com/videocoursesmoduleview/administrative-adjudication-module-4-of-5>

Judicial Review of Administration Actions - Module 5 of 5

<https://lawshelf.com/videocoursesmoduleview/judicial-review-of-administration-actions-module-5-of-5>

Case Study: Regeneron Pharms., Inc. v. United States HHS

<https://lawshelf.com/videocoursesmoduleview/case-study-regeneron-pharms-inc-v-united-states-hhs>