



Health Records and Privacy

Course Description

The Health Records and Privacy course focuses on healthcare records legislation, most importantly, the Health Insurance Portability and Accountability Act (HIPAA). The course presents an overview of HIPAA and then discusses the Privacy Rule and what information must be safeguarded under the legislation. It also covers remedies for unauthorized disclosures, record retention policies, and requirements for healthcare providers.

Course Learning Outcomes

At the completion of this course, students will be able to:

- Discuss HIPAA, its purposes and its most commonly applied features and rules;
- Apply the “Privacy Rule” under HIPAA to given pieces of information;
- Describe the mechanisms by which HIPAA can be enforced through lawsuits and administrative actions;
- Differentiate the roles of the federal and state governments in health records regulation;
- Describe the minimum required medical records retention policies applicable under federal law.

Final Exam

Grades and credit recommendations are based solely on a final exam. When students are ready to take the final exam, they should register for a LawShelf account (or simply log in, for those with existing accounts). Go to the video-course page and click “Take the Final Exam” and pay the exam fee, where applicable. Students will be given instructions on how to take the exam. All exams are proctored by the Voice Proctor® proctoring system. An overview of the system is [provided here](#) and it requires no training or learning curve. Grades of 70% or above are considered passing grades and qualify for recommended transfer credit.

The final exam is based on the video course modules. Additional resources detailed in this syllabus are helpful for background and for building greater understanding of the course materials. Inquiries can be made through the LawShelf Contact form on our website by clicking the “email us” button that appears at the bottom of most LawShelf pages. Transcripts can be ordered via Parchment, as detailed on our website.

Case Studies

Many LawShelf video courses include case studies. These do not necessarily teach new material but are meant to demonstrate how the materials covered in the course are applied by various courts. Concepts covered in the case studies are covered on the final exam, so make sure to watch the case studies before taking the exam. However, it is unnecessary to memorize the facts and details of the cases covered in these case studies.

Self-Quizzes

Video-course modules and case studies feature self-quizzes that consist of practice questions on the materials covered in the videos. These questions are presented for the benefit of the student and are **important to review before taking the final exam** because they are similar in style and substance to the questions on the final exam. These quizzes are not graded or monitored and there is no record of how students answer these questions. Students may answer these questions as many times as they like and are encouraged to keep re-taking the quizzes until they have mastered all the questions.

Study Guide

Introductory Videos

These videos provide background to help students better understand the main parts of the course, which are the video-course modules below.

HIPAA

<https://lawshelf.com/shortvideoscontentview/hipaa>

Is it a Crime to Knowingly Risk Spreading HIV?

<https://lawshelf.com/blogentryview/hiv-decriminalization-does-it-increase-the-public-safety-risk>

Courseware Readings

These courseware readings provide background to help students better understand the main parts of the course, which are the video-course modules below.

Read the resources provided by the HHS under “HIPAA for Individuals”-

<https://www.hhs.gov/hipaa/for-individuals/index.html>

Informational Privacy, Public Health, and State Laws, US National Library of Medicine, National Institutes of Health

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3222345/>

Video Course Modules

These videos constitute the main part of the course and are they sources of the questions on the final exam.

Health Records and Privacy Course Overview Video

<https://lawshelf.com/videocoursescontentview/health-records-and-privacy>

Overview of Health Insurance Portability and Accountability Act of 1996 - Module 1 of 5

<https://lawshelf.com/videocoursesmoduleview/overview-of-the-health-insurance-portability-and-accountability-act-of-1996-module-1-of-5>

Authorized Disclosures and Privacy Rule Expectations - Module 2 of 5

<https://lawshelf.com/videocoursesmoduleview/authorized-disclosures-and-privacy-rule-expectations-module-2-of-5>

Enforcement Actions for Unauthorized Disclosures - Module 3 of 5

<https://lawshelf.com/videocoursesmoduleview/enforcement-actions-for-unauthorized-disclosures-module-3-of-5>

HIPAA and the Preemption of State Law - Module 4 of 5

<https://lawshelf.com/videocoursesmoduleview/hipaa-and-the-preemption-of-state-law-module-4-of-5>

Records Retention and Destruction Policies - Module 5 of 5

<https://lawshelf.com/videocoursesmoduleview/records-retention-and-destruction-policies-module-5-of-5>

Supplemental Suggested Reading

These materials enable students to achieve a deeper understanding of the course materials and in applying the course to real-life situations.

Medical Records and Privacy Rights: The Unintended Consequences of Aggregated Data in Electronic Health Records, University of Colorado Law Review

https://lawreview-dev.cu.law/wp-content/uploads/2019/08/10.-Maciejewski_revised.pdf

Health Data Privacy: Understanding the Rules and Regulations, University of Illinois Chicago

<https://healthinformatics.uic.edu/blog/health-data-privacy/>

The Double Edged Sword: Electronic Health Records And Data Breaches, University of Cincinnati Law Review

<https://uclawreview.org/2016/02/24/the-double-edged-sword-electronic-health-records-and-data-breaches/>